

PUBLIC NOTICE  
REQUEST FOR QUALIFICATIONS  
Phase I & II Preliminary Engineering Services  
Frank Scott Parkway West and North Belt West Intersection Improvement Project  
RFQ Issued: November 8, 2018  
Proposals Due: November 26, 2018

St. Clair County Dept. of Roads & Bridges (SCCDB) is issuing a Request for Qualifications (RFQ) to IDOT prequalified engineering firms for preliminary engineering services for the FSPW/North Belt West Intersection Improvement Project. Interested firms should submit three (3) copies of the RFQ in a sealed envelope labeled "**FSPW/NBW Intersection Improvement Project Preliminary Engineering Services**". RFQ's must be received at the office of the County Engineer, 1415 North Belt West, Belleville, IL, 62226 no later than **Monday, November 26, 2018 at 4:30 p.m. (CST)**. RFQ's received after this time will not be accepted.

I. GENERAL INFORMATION, TERMS AND CONDITIONS

A. SELECTION PROCESS

A.01 General Purpose: Procurement of Preliminary Engineering Services to prepare the plans, specifications and estimate of cost in accordance with IDOT and MUTCD policies and procedures.

A.02 Responses to the Request: The firm shall submit a response to the RFQ which will be evaluated and ranked by employees of the SCCDB.

A.03 Submission Requirements: Three (3) copies of the RFQ submittal are being requested.

B. TERMS AND CONDITIONS

B.01 Reserved Rights: The SCCDB reserves the right to cancel this consultant procurement at any time or for any reason. The SCCDB all reserves the right to reject any or all proposals. The SCCDB may seek clarification of a submittal at any time and will respond promptly if there is cause for rejection.

B.02 Selection Criteria: RFQ's will be evaluated by a selection committee composed of employees of the SCCDB. The selection committee will follow the guidelines established in the SCCDB Quality Based Services Policies and Procedures.

B.03 Selection Criteria: The following criteria will be used to evaluate and rank the Project RFQ's. Each criterion will be assigned a maximum point value, shown in parenthesis. These values, which total 100 points, will be used to rank the consultants submittals.

B.03.1 Firm Experience:(max. 20 points) Describe firms' background, history and structure. Include details of work associated with roadway design as well as any pertinent information pertaining to past suspensions and/or debarments.

B.03.2 Specialized Experience: (max. 30 points) Briefly, but precisely, explain how the consultant is uniquely qualified to provide the requested services. Include references to similar projects that the consultant has undertaken and successfully completed.

B.03.3 Staff Capabilities (Prime/Sub): ( max. 20 points) Describe the personnel that will be charged with the tasks of completing the project in a timely and efficient manner. List experience on similar past projects, education, professional registrations and other pertinent qualifications.

B.03.4 Work Load Capacity: (max. 20 points) Detail ability to adhere to efficient timeline for completion of project based on current workload demands.

B.03.5 In-State or Local Preference:(max. 10 points) Proximity of the consultant and assigned personnel with regards to the SCCDB.

B.04 Confidentiality: All submissions will be considered confidential; and may not be discussed or shared.

C. SUBMITTAL CONTENT

C.01 Consultant: Include contact information, project experience, history and structure.

C.02 Terms and Conditions: List any Terms and Conditions that may apply to this contract but are not included in the scope of services.

C.03 References: List a minimum of three (3) references of past clients that you have performed similar type of work for.

C.04 Personnel: Provide resumes of personnel that will be engaged in the work associated with this contract. Include details of work on similar projects, extent of knowledge of IDOT and FHWA policies, educational background and status of registrations held.

C.05 Conflict of Interest: **Consultant must complete and submit IDOT BDE DISC2 template.**

## II. PRELIMINARY ENGINEERING SERVICES FOR PREPARATION OF PS&E'S FOR FSPW/N BELT WEST INTERSECTION IMPROVEMENT PROJECT.

### A. PROJECT DESCRIPTION

The SCCDRB hopes to improve the L.O.S. and reduce current congestion at the intersection of Frank Scott Parkway West, County Highway 46, and North Belt West, FAU 9257, by constructing left turn lanes along both the North and South approaches to the intersection. There is currently a concrete median on the South leg which separates the northbound and southbound traffic. This project will remove this median and construct a northbound left turn lane on to North Belt West. In addition, the two-way left turn lane that currently exists to the South of the intersection will be extended northerly up to the proposed left turn lane. The existing pavement striping along the North leg will be modified to accommodate the proposed southbound left turn lane on to North Belt West. The additional lanes will likely result in new poles, longer mast arms and additional signal heads for the existing traffic signals. In addition this project will include upgrading the pedestrian signalization to current ADA standards while, at the same time, examining the feasibility of upgrading the existing curb ramps and constructing an acceptable curb ramp at the northeast quadrant.

A.01 Additional project information is available on the County website: <http://www.co.st-clair.il.us/Pages/default.aspx>

A.02 This project is being funded in part by a Federal grant under the Congestion Mitigation and Air Quality Improvement Program. An April 2020 letting date is anticipated.

### B. SCOPE OF SERVICES

The consultant is required to complete Phase I and Phase II engineering in accordance with IDOT and FHWA policies and procedures. This work will include the preparation of any necessary environmental reports, attendance at coordination meetings, project development report preparation, utility coordination, attendance at public meetings, IDS preparation, construction plan, specification and estimate of cost preparation and other pertinent activities associated with Phase I & II Preliminary Engineering Services.